

ADDENDUM TO RESERVATION APPLICATION

SUBDIVISION	PHASE	BLOCK	LOT	AREA
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1. Buyer agrees to submit fully filled up and signed booking forms (Clients Registration Form, Computation Sheet, Buyer's Information Sheet, Reservation Form, Addendum to Reservation Application) and initial requirements (2 Valid Government IDs with 3 specimen signatures and 2 Proof of Billing) upon payment of Reservation Fee. Other requirements can be submitted upon full down payment or contract signing.

Failure to submit the above list of required documents on the same day, payment will only serves as **Holding Fee.**

Holding of lot is only seven (7) working days, after seven (7) working days without notice from the buyer the lot being held will be reopened immediately.

2. Buyer agrees to **pay One Thousand Pesos (P1,000) per month** 30 days after from the date of full down payment if the **documents and requirements are not complied yet.**
3. It is further agreed that in the event that the buyer fails to pay his/her monthly down payment on or before the due date, computation of penalty will be computed on compounded daily basis, Please see "**Annex A**" for penalty computation guidelines:
4. Buyer agrees to deposit or transfer online his/her **Reservation fee and/or outright down payment** to the following official bank account:

Bank Name:	BDO-Banco De Oro
Branch of Account	BDO Oranbo Pasig Branch
Account Name:	1 Premiere Land Marketing Co
Account Number:	001-530-129-018

OR

Bank Name:	Chinabank
Branch of Account	Shaw Pasig Branch
Account Name:	1 Premiere Land Marketing Co
Account Number:	103100002624

5. Buyer agrees to email the deposit slip to accounting@1premiereland.ph or send to messenger of his/her Agent/Project Coordinator with the following details: Buyer's Name, Project, Phase, Block & Lot, Date & Time and Branch of Bank. Buyers can confirm receipt of deposit slip by calling Finance Department at (02) 7915-0922/0905.538.9694.
6. Buyer agrees that if the outright down payment is not paid within seven (7) days, other discount on down payment will be applied. For any approved request (special cases) by the buyer on their account, he/she agrees to pay **One Thousand Pesos (P1, 000.00).**
7. Buyer agrees **to pay Three Thousand Pesos (P3, 000.00)** for approved request on change of terms and additional name on their account.

8. Buyer agrees that late or non-submission of proof of payment within 3 days from the date of payment is considered delayed payment, and a penalty shall be computed from the due date to submission date of the proof of payment.
9. Buyer agrees that holding a Post-Dated-Cheque due for deposit must be in writing by filling up the Holding of Deposit Form and is subject to holding fee of Two Hundred Pesos (P200.00). Buyer should notify 1Premiere Land Marketing Co.'s office when to deposit the said PDC, deposit of PDC beyond the due date is considered delayed payment and provision 3 will be applied.
10. Buyer agrees that **Monthly Amortization** after down payment must be **paid directly to Sta. Lucia Land Inc., Sta. Lucia Realty & Dev't. Inc. and/or shareholder's lot share (whichever is applicable)**. Reference number will be given 2 weeks after the full down payment.

Deposit slip must be emailed to account_inquiries@stalucialand.com.ph, customercare@stalucialand.com.ph, collection.ortigas@stalucialand.com.ph (Sta. Lucia Land Inc.) and collection@staluciarealty.com (Sta. Lucia Realty & Dev't Inc.). For confirmation, the buyer must call directly to **Sta. Lucia at (02) 8722- 5811**.

11. Buyer agrees that Monthly amortization and excess payments erroneously deposited to 1 Premiere Land Marketing Co's bank account will be refunded directly to the buyer and subject to a **One Thousand Pesos (P 1,000.00)** processing fee.
12. **In compliance of Data Privacy Act of 2012 Statement of Account (SOA)** may be issued by the Finance Department upon request by the buyer per se thru official email of the client. If the buyer wishes to request through a representative, buyer should issue an authorization letter indicating his/her representative's name with signature over printed name and attached photo copy of two (2) valid identification cards of the representative and email address as well if to be sent via email using the official email provided by the buyer in the signed Buyer's Information Sheet (BIS). Please see "Annex B" for reference.

All provisions in the Reservation Application inconsistent with the foregoing shall remain valid and in effect.

1 PREMIERE LAND MARKETING CO.
By:

Officer-in-Charge

PURCHASER

With my marital consent:

**SIGNED IN THE
 PRESENCE OF:**

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(ANNEX A)

The following will be the guidelines for the penalty computation and payment application;

1. A 5% penalty shall be computed based on the required monthly installment due. Computation as follows:

Required monthly installment x 5% / 30 days x # of days delayed.

2. For the client/s with penalties, penalties shall be deducted first to their payment and remaining amount will be applied to principal.
3. Amount paid on a weekend or holiday will be credited to the client's account regardless of bank posting policy.
4. In the event that the buyer fails to pay his/her down payment on or before the due date, computation of penalty will be computed on compounded daily basis. Please see below example of computation.

Sample Illustration of Penalty Schedule					
From:	4/22/2023	to	6/22/2023	Daily Compounded	
	4/22/2023		6/22/2023	61	days
	5/22/2023		6/22/2023	31	days
Total # of days				92	days
Note: Last Payment posted was on May 22, 2023 covering March 2023 installment DP.					

5. In case that the buyer paid less than the required amount due, guidelines no. 1 & no. 4 will be applied until full amount is paid.

PURCHASER

1 PREMIERE LAND MARKETING CO.

By:

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